Sample Contact Roster

Who is being contacted? Contact information	WIIFM? What will their motivation to join be?	What is their community affiliation?	How should they be contacted?	Who will make the contact &when?	Date contact made?	Follow up needed?
Name Address Phone Email	Parent whose child is in the JJ system and wants to make the system work better for youth	Title or Position	Mail, Phone, E-mail or All			