

Example data email ask:

Dear Data Guru,

I am writing to request your help in accessing important indicator data that will assist in our planning efforts to address problem and issues facing our community. The indicators that we believe you can help us with are listed below.

We only need this data in aggregate form and if possible we would greatly appreciate if you could include as a part of this request:

- A state or similar county comparison point and
- Anywhere from three to five years of trend data.

Here is the list of indicators:

1. X
2. Y
3. Z

Please let me know if you have any other questions or concerns.

Thank you so much!

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